

CALL TO ORDER/MEETING PLACE

The Board of Education President, Denise Helfstein, called the Special meeting to order at 5:04 pm at Oak Park Unified School District, Conference Room 5801 Conifer Street.

BOARD PRESENT

Denise Helfstein, President, Tina Wang, Vice President, Soyon Hardy, Clerk, Member, Megan Lantsman, Member and Jim Moynihan, Member

BOARD ABSENT

None

STAFF PRESENT

Dr. Jeff Davis, Superintendent and Adam Rauch, Assistant Superintendent of Business Services, Ragini Aggarwal, Executive Assistant and Communications Coordinator.

PUBLIC COMMENTS

None

A. RECESS TO CLOSED SESSION FOR DISCUSSION ON THE FOLLOWING ITEMS:

1. SUPERINTENDENT GOALS

The Board adjourned to Closed Session at 5:04 p.m.

CALL TO ORDER/MEETING PLACE

The Board of Education President, Denise Helfstein, called the special meeting to order at 6:38 p.m. at Oak Park Unified School District, Conference Room, 5801 Conifer Street, Oak Park.

BOARD PRESENT

Denise Helfstein, President, Tina Wang, Vice President, Soyon Hardy, Clerk, Member, Megan Lantsman, Member and Jim Moynihan, Member

BOARD ABSENT

Student Board Member, Tess Leong

STAFF PRESENT

Dr. Jeff Davis, Superintendent, Adam Rauch, Assistant Superintendent, Business Services, Stew McGugan, Assistant Superintendent, Human Resources, Tammy Herzog, Assistant Superintendent, Educational Services, and Ragini Aggarwal, Communications Coordinator/Executive Assistant to the Superintendent

FLAG SALUTE

Denise Helfstein led the Pledge of Allegiance to the Flag.

REPORT ON CLOSED SESSION

Board President Denise Helfstein reported that the Board took no action in closed session tonight.

ADOPTION OF AGENDA

On motion of Tina Wang, seconded by Jim Moynihan, the Board of Education adopted the agenda as presented. Motion carried Aye: Hardy, Helfstein, Lantsman, Moynihan, Wang. No - 0. Absent – 0.

PUBLIC COMMENTS

None

OPEN SESSION

B. ACTION

a. **Revise the Salary Schedule for Network Administrator**

On motion of Jim Moynihan, seconded by Tina Wang, the Board of Education approved the revised Salary Schedule for Network Administrator. Motion carried Aye: Hardy, Helfstein, Lantsman, Moynihan, Wang. No - 0. Absent – 0.

b. **Revise the Salary Schedule for Director of Student Nutrition**

On motion of Soyon Hardy, seconded by Jim Moynihan, the Board of Education approved the revised Salary Schedule for Director of Student Nutrition. Motion carried Aye: Hardy, Helfstein, Lantsman, Moynihan, Wang. No - 0. Absent – 0.

c. **Approve the Reclassification, Revised Job Description, and Salary Schedule Placement for the Confidential Position Executive Assistant and Communications Coordinator to an Administrative Position of Public Information and Strategic Communications Officer**

On motion of Jim Moynihan, seconded by Tina Wang, the Board of Education approved Reclassification, Revised Job Description, and Salary Schedule Placement for the Confidential Position of Executive Assistant and Communications Coordinator to an Administrative Position of Public Information and Strategic Communications Officer with the stipulation that the salary will be the daily rate of Range J for 222 days step 4 on the salary schedule. Motion carried Aye: Hardy, Helfstein, Lantsman, Moynihan, Wang. No - 0. Absent – 0.

d. **Approve the Reclassification, Revised Job Description, and Salary Schedule Placement for the Certificated Position Coordinator of Instructional Programs to an Administrative Position of Administrator of Curriculum and Instruction**

On motion of Soyon Hardy, seconded by Jim Moynihan, the Board of Education approved the Reclassification, Revised Job Description, and Salary Schedule Placement for the Certificated Position of Coordinator of Instructional Programs to an Administrative Position of Administrator of Curriculum and Instruction. Motion carried Aye: Hardy, Helfstein, Lantsman, Moynihan, Wang. No - 0. Absent – 0.

e. **Approve Submitting of Consolidated Application for Categorical Aid Programs – 2023-2024**

On motion of Denise Helfstein, seconded by Soyon Hardy, the Board of Education approved the submitting of Consolidated Application for Categorical Aid Programs – 2023-2024. Motion carried Aye: Hardy, Helfstein, Lantsman, Moynihan, Wang. No - 0. Absent – 0.

There being no further business before this Board, the Special meeting held on August 29, 2023 is declared adjourned at 6:50 p.m.

Date

President of the Board

Date

Clerk or Secretary of the Board